

AGENDA

**UNIVERSITY OF SOUTHERN INDIANA
BOARD OF TRUSTEES**

July 8, 2004

SECTION I - GENERAL AND ACADEMIC MATTERS

- A. ANNUAL MEETING OF THE BOARD**
- B. APPROVAL OF MINUTES OF MAY 8, 2004, MEETING**
- C. ESTABLISHMENT OF NEXT MEETING DATE, TIME, LOCATION**
- D. REPORT OF THE LONG-RANGE PLANNING COMMITTEE**
- E. PRESIDENT'S REPORT**
- F. APPROVAL OF POSTHUMOUS DEGREE**
- G. APPOINTMENT OF TRUSTEES TO THE CAMPUS MASTER PLANNING COMMITTEE**

SECTION II - FINANCIAL MATTERS

- A. REPORT OF THE FINANCE/AUDIT COMMITTEE**
- B. REPORT OF THE CONSTRUCTION COMMITTEE**
- C. UPDATE ON CURRENT CONSTRUCTION PROJECTS**
- D. APPROVAL OF AUTHORIZATION OF FINANCIAL AID AWARDS**
- E. APPROVAL OF THE 2005-2007 CAPITAL IMPROVEMENT BUDGET REQUEST**
- F. DISCUSSION OF OPERATING BUDGET REQUEST FOR 2005-2007**

SUPPLEMENTAL INFORMATION
UNIVERSITY OF SOUTHERN INDIANA
BOARD OF TRUSTEES

July 8, 2004

SECTION I - GENERAL AND ACADEMIC MATTERS

A. ANNUAL MEETING OF THE BOARD

1. Roll Call
2. Reading of the Notice of Annual Meeting
3. Reading and Approval of the Minutes of the 2003-2004 Annual Meeting
4. Report of the Nominating Committee
5. Election of Officers
 - a. Chair of the Board
 - b. Vice Chairs of the Board
 - c. Secretary of the Board
6. Appointment of Treasurer and Assistant Secretary
7. Other Business
8. Adjournment of the Annual Meeting

B. APPROVAL OF MINUTES OF MAY 8, 2004, MEETING

C. ESTABLISHMENT OF NEXT MEETING DATE, TIME, LOCATION

D. REPORT OF THE LONG-RANGE PLANNING COMMITTEE

The Long-Range Planning Committee will meet prior to the Board of Trustees meeting on July 8, 2004. A report will be presented.

E. PRESIDENT'S REPORT

F. APPROVAL OF POSTHUMOUS DEGREE

At its meeting on July 7, 2003, the Board of Trustees approved the *Policy on Posthumous Recognition of Students*. On the recommendation of the dean of Extended Services, approval of the following posthumous degree is recommended.

BACHELOR OF GENERAL STUDIES Scot A. Pinkstaff

G. APPOINTMENT OF TRUSTEES TO THE CAMPUS MASTER PLANNING COMMITTEE

SECTION II – FINANCIAL MATTERS

A. REPORT OF THE FINANCE/AUDIT COMMITTEE

The Finance/Audit Committee will meet prior to the Board of Trustees meeting on July 8, 2004. A report will be presented.

B. REPORT OF THE CONSTRUCTION COMMITTEE

The Construction Committee will meet prior to the Board of Trustees meeting on July 8, 2004. A report will be presented.

C. UPDATE ON CURRENT CONSTRUCTION PROJECTS

D. APPROVAL OF AUTHORIZATION OF FINANCIAL AID AWARDS

Approval of the following Authorization for Financial Aid Awards is recommended.

Pursuant to Indiana Code 20-12-1-2 which provides for awarding financial aid to students from existing resources, the University of Southern Indiana Board of Trustees delegates to the President of the University of Southern Indiana the responsibility to approve financial aid recommendations for students within the 2004-2005 budgetary capabilities.

E. APPROVAL OF THE 2005-2007 CAPITAL IMPROVEMENT BUDGET REQUEST

The Capital Improvement Budget Request for 2005-2007 in Exhibit II-A proposes the construction of a new School of Business/General Classroom Building and expansion of the Recreation and Fitness Center – Phase II.

Approval of the 2005-2007 Capital Improvement Budget Request is recommended.

Note: Exhibit II-A is a summary of the 2005-2007 Capital Improvement Budget Request. Copies of the complete budget document will be available at the July 8 meeting.

F. DISCUSSION OF OPERATING BUDGET REQUEST FOR 2005-2007

The Operating Budget Request for 2005-2007 will be reviewed. The request will be submitted to the Commission for Higher Education and the State Budget Agency on August 1, 2004.

UNIVERSITY OF SOUTHERN INDIANA

2005-2007 CAPITAL IMPROVEMENT PLAN

The Capital Improvement Budget Request for 2005-2007 is detailed on Schedule A and asks approval and funding for the following projects:

SPECIAL REPAIR AND REHABILITATION

No request for Special Repair and Rehabilitation

NEW CONSTRUCTION

Request for School of Business/General Classroom Building and Related Physical Plant Expansion for 2005-2007

Request for Recreation and Fitness Center Expansion - Phase II for 2005-2007

ACQUISITIONS

No requests for Acquisitions for 2005-2007

MAJOR EQUIPMENT

No requests for Major Equipment for 2005-2007

GENERAL REPAIR AND REHABILITATION AND INFRASTRUCTURE

The 2005-2007 Capital Improvement Budget Request asks for funding and approval of several general repair and rehabilitation projects totaling \$1,939,038. The repair and rehabilitation projects planned for completion in the 2005-2007 biennium include the following:

- Renovate Wright Administration Building Forum Wing Lecture Halls I and III
- Repair walkways throughout campus
- Replace east one-half of roof on Murphy Auditorium
- Perform exterior repairs to the Neef House in New Harmony
- Replace exterior light fixtures with metal halide type - Phase II
- Repair Robert D. Orr Center wall covering in corridors, stairs, and classrooms
- Renovate Robert D. Orr Center restrooms to provide wheelchair accessibility
- Upgrade fire alarm systems in Science Center, Wright Administration, Technology Center, and Physical Activities Center buildings
- Replace exposed lighting lamps and install on-off controls for lights in utility tunnels
- Replace roof on Wright Administration Building
- Replace roof on Technology Center
- Repair high temperature water system valves and insulation in utility tunnels

2005-2007 Capital Improvement Plan

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- Repair chilled water system valves and insulation in utility tunnels
- Replace 12,470-volt electric distribution cable and switchgear in utility tunnels
- Repair University Boulevard, Clarke Lane, and Bent Twig Lane asphalt pavement
- Repair front entrance to Theatre Costume Building
- Renovate Theatre Building exterior and correct water leakage in basement
- Rebuild Weber Cabin in New Harmony

The General Repair and Rehabilitation and Infrastructure funding requested, along with funds from other sources, will keep deferred maintenance to a minimum and the University and New Harmony structures, facilities, and campus in a satisfactory condition.

The 2005-2007 Capital Improvement Budget Request includes the following schedules:

- Schedules A through F - Capital Improvement Budget Request
- Attachment B - Debt Service Schedules for Fee-Replaced Bond Issues
- Income II - Preliminary Fee Replacement Requests
- Background II-A and Background II-B - Principal Retirement Schedules

UNIVERSITY OF SOUTHERN INDIANA

2005-2007 CAPITAL IMPROVEMENT BUDGET REQUEST SUMMARY

The University of Southern Indiana's 2005-2007 Capital Improvement Budget Request proposes construction of a new School of Business/General Classroom Building and Phase II Expansion of the Recreation and Fitness Center. The University of Southern Indiana Board of Trustees and administration are pleased to present the 2005-2007 Capital Improvement Budget Request for review by the Indiana General Assembly, the Commission for Higher Education, and the State Budget Agency.

The University's number one capital priority for the 2005-2007 biennium is funding for construction of a new School of Business/General Classroom Building. The proposed facility will accommodate increased student enrollment, incorporate advanced technology into the construction of the building, and provide needed general and specialized classroom and laboratory space. Included in the project is the expansion of the University's physical plant and completion of the lower level of the Education Center.

Phase II expansion of the Recreation and Fitness Center is the University's number two capital priority. Due to growth in student enrollment and increased utilization of the current facility, there is a need to provide additional activity space. The University seeks project and bonding authority (but no State funding) for expansion of the Recreation and Fitness Center to provide needed wellness, recreation, and physical fitness facilities for students, faculty, and staff.

Included in the 2005-2007 Capital Improvement Budget Request is funding for several general repair and rehabilitation projects. Many of the projects planned during the 2003-2005 biennium have been deferred to the 2005-2007 biennium due to lack of funding. The funding requested for general repair and rehabilitation projects is needed to keep deferred maintenance to a minimum and to maintain University structures and facilities.

The University of Southern Indiana's 2005-2007 Capital Improvement Budget Request is consistent with the long-range plans of the University, the mission of the University, and the economic needs of the State of Indiana. In the past ten years, enrollment at the University has increased by 31 percent from 7,551 students in fall 1993 to 9,899 students in fall 2003. A notable change in the student population is the 56 percent increase in the number of full-time-equivalent students from 5,164 in 1992-1993 to 8,049 in 2002-2003. With the opening of Ruston Student Residence Hall in August 2004, the number of students living on campus will exceed 3,000. In addition, more than 9,000 adults and youth enroll annually in noncredit, continuing education, workforce training, and professional development programs at the University. The rapid growth in student enrollment has resulted in a deficit of classroom, laboratory, and office space, and the need for additional recreational space.

The following charts, *Fall Student Headcount Enrollment and Fall Enrollment 1991-2011*, *Academic/Administrative Assignable Square Feet Per FTE Student for Fall 2003*, and

2005-2007 Capital Improvement Budget Request Summary

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Projected Academic/Administrative Space Needs Per Full-Time-Equivalent Student: 2000-2014, illustrate the increases in student enrollment and the space requirements needed to serve the students of the University of Southern Indiana. The University's average assignable square footage per full-time-equivalent student continues to fall below the state average by 22 percent, resulting in a space deficit of more than 200,000 assignable square feet. The future needs for the physical development of the campus are identified in the University's Ten-Year Capital Improvement Plan for 2005-2015.

Detailed explanations of the projects requested in the University of Southern Indiana's 2005-2007 Capital Improvement Budget Request are provided in the accompanying documentation.

UNIVERSITY OF SOUTHERN INDIANA
SCHEDULE A
SUMMARY OF CAPITAL BUDGET REQUEST FOR 2005-07

Capital Budget Item	Budget Agency Number (1)	Institutional System-wide Priority	State Funding		Lease-Purchase	Non-State Funding	Total Budget Request	Annual Debt Service (2)	
			Cash	Bonding Authority				Fee Replacement	Non-State Debt Service
I. R & R Formula Facilities Infrastructure/Utilities	G-0-05-2-05		\$1,176,610				\$1,176,610		
			\$762,428				\$762,428		
II. Special R & R (None)									
III. Technology (None)									
IV. New Construction				\$33,800,000			\$33,800,000	\$2,887,314	
School of Business/General Classroom Bldg. and Related Physical Plant Expansion	G-0-05-1-01	1							
Recreation and Fitness Center Expansion - Phase II	G-0-05-1-02	2				\$7,250,000	\$7,250,000	\$619,320	
Student Residence Building	G-0-05-1-03	3				\$7,750,000	\$7,750,000	\$662,032	
Parking Facilities	G-0-05-1-04	4				\$1,000,000	\$1,000,000	\$85,423	
V. Acquisition (Facility, Land, or Lease) (None)									
VI. Other (None)									
VII. Grand Total			\$1,939,038	\$33,800,000	\$0	\$16,000,000	\$51,739,038	\$2,887,314	\$1,366,775

NOTES:
(1) See Appendix A.
(2) Assume 20 years at 5.75%.

UNIVERSITY OF SOUTHERN INDIANA
SCHEDULE B
CAPITAL IMPROVEMENT BUDGET PROJECT REPORT FOR 2005-07

<u>Project Title</u>	<u>Budget Agency Number</u>	<u>Project Size (GSF)</u>	<u>Total Project Cost</u>	<u>State Appropriation</u>	<u>Bonding Authority</u>	<u>Gifts Grants</u>	<u>Lease-Purchase</u>	<u>Other Funds</u>
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PART I. PROJECTS COMPLETED DURING 2003-05 BIENNIUM

I. New Construction Science/Education Center	G-0-97-1-01	115,000	\$ 23,176,000		\$ 23,176,000			
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PART II. PROJECTS IN PROGRESS ON JUNE 30, 2004

I. R & R Formula Two R & R Projects	G-0-03-2-02		\$ 100,103	\$ 100,103				
II. New Construction Library/Classroom Expansion Student Housing Residence No. 4 Expansion of Parking Lot E	G-0-01-1-01-P G-0-03-1-03 G-0-04-1-01	151,412 69,507	\$30,708,830 \$7,500,000 \$400,000		\$30,708,830 \$7,500,000			\$400,000

PART III. PREVIOUSLY AUTHORIZED PROJECTS YET TO BE SUBMITTED FOR APPROVAL

II. Special R & R University Center Expansion	G-0-03-2-01	86,257	\$ 9,750,000		\$ 9,750,000			
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**UNIVERSITY OF SOUTHERN INDIANA
SCHEDULE C
TEN-YEAR CAPITAL IMPROVEMENT PLAN (BUILDINGS)
(ALL AMOUNTS EXPRESSED IN 2005-07 DOLLARS)**

	NEAR-TERM 2005-07 Biennium		MEDIUM-TERM 2007-09 Biennium		LONG-TERM 2009-15 Biennium		
	Projected State Amount	Funding Other Sources (1)	Projected State Amount	Funding Other Sources (1)	Projected State Amount	Funding Other Sources (1)	Space Change A.S.F.
I. Special R & R							
1. Classroom Renovation/Expansion			\$29,000,000	\$650,000 c	70,000		
2. Student Residence Building Renovation/Replacement				\$8,000,000 a		\$8,000,000 a	
II. New Construction							
1. School of Business/General Classroom Bldg. and Related Physical Plant Expansion	\$33,800,000						
2. General Classroom Building						\$25,000,000	50,000
3. Recreation and Fitness Center Expansion - Phases II and III		\$7,250,000 b				\$5,250,000 b	25,000
4. Student Residence Buildings		\$7,750,000 a		\$8,500,000 a	55,000	\$9,000,000 a	55,000
5. Student Residence Dining Facilities						\$3,000,000 a	55,000
6. Parking Facilities (Note 2)		\$1,000,000 b		\$8,250,000 b	1,400	\$7,000,000 b	
7. Physical Activities Center (PAC) Addition			\$6,430,000	\$6,430,000 c	58,000		
8. Art, Theater, and Music Center						\$25,000,000	60,000
III. Facilities Acquisition							
(None)							
IV. Lease							
(None)							
TOTAL	\$33,800,000	\$16,000,000	\$35,430,000	\$31,830,000	187,600	\$39,250,000	245,000

- I. Special R & R
 - 1. Classroom Renovation/Expansion
 - 2. Student Residence Building Renovation/Replacement
- II. New Construction
 - 1. School of Business/General Classroom Bldg. and Related Physical Plant Expansion
 - 2. General Classroom Building
 - 3. Recreation and Fitness Center Expansion - Phases II and III
 - 4. Student Residence Buildings
 - 5. Student Residence Dining Facilities
 - 6. Parking Facilities (Note 2)
 - 7. Physical Activities Center (PAC) Addition
 - 8. Art, Theater, and Music Center
- III. Facilities Acquisition
 - (None)
- IV. Lease
 - (None)

(1) Identify source of non-state (i.e. "other") funding: (a) Rental/Board Income, (b) Fees and Contributions, (c) Contributions.
 (2) Received bonding authorization in 2003-2005 for \$3,000,000 to construct parking facility; mid-term request is for increase of \$4,000,000 in bonding authorization for construction of parking facility for total of \$7,000,000 for project. Balance of request for \$1,250,000 is for other parking facilities.